

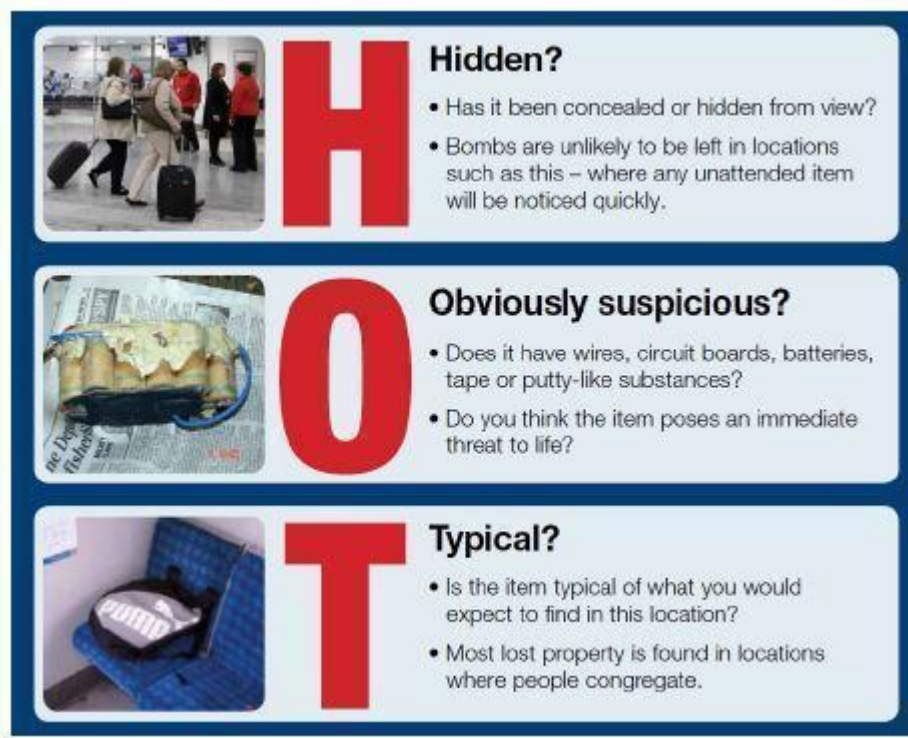
Aldgate in Winter Festival 2022

Emergency Procedures

We have fully trained First Aiders on active sites and Security across all sites. The team for the festival are fully trained and equipped to manage emergency situations. However, it's important that everyone is aware of emergency scenarios:

H.O.T procedure:

- Do not touch
- Try and identify an owner in the immediate area
- If you still think it's suspicious, don't feel embarrassed or think anybody else will report it
- Report it to a member of staff, security, or if they are not available dial 999 (do not use your mobile phone in the immediate vicinity)
- Move away to a safe distance - Even for a small item such as a briefcase move at least 100m away from the item starting from the centre and moving out



The infographic is a vertical blue-bordered box divided into three horizontal sections. Each section features a small image on the left, a large red letter in the middle, and a question followed by bullet points on the right.

- Hidden?** (H): Image shows people with luggage in a transit area. Questions: "Has it been concealed or hidden from view?" and "Bombs are unlikely to be left in locations such as this – where any unattended item will be noticed quickly."
- Obviously suspicious?** (O): Image shows a bag with wires and a newspaper. Questions: "Does it have wires, circuit boards, batteries, tape or putty-like substances?" and "Do you think the item poses an immediate threat to life?"
- Typical?** (T): Image shows a bag on a blue chair. Questions: "Is the item typical of what you would expect to find in this location?" and "Most lost property is found in locations where people congregate."

Counter-terrorism public plan 'Run, Hide, Tell'

- **Run** - to a place of safety. This is a far better option than to surrender or negotiate. If there's nowhere to go, then...
- **Hide** - it's better to hide than to confront. Remember to turn your phone to silent and turn off vibrate. Barricade yourself in if you can. Then finally, and only when it is safe to do so ...
- **Tell** - the police by calling 999

If you are concerned or have any questions, please email the Event/Arts Producer Alice Sandon: alice@lacuna-projects.com